



**Fusion Australia** is a not-for-profit international Christian youth and community development organisation with its Canberra office based at Kambah. Services include youth work, high school chaplaincy and student welfare services, leadership development, youth development programs & activities, second hand clothing stores, community festival outreach, and training.



## **FUSION CANBERRA HAND TO HAND MANAGER (15hrs/week paid permanent part-time)**

We are seeking a suitable leader to lead and manage Hand to Hand, a social enterprise started in 1990 by Ginninderra Christian Church. Fusion Canberra took over this enterprise in January 2012 and is looking for the right person with the right skills to manage it on a day to day basis. This position is based at Hand to Hand, Shop 41, Kippax Fair Shopping Centre (Holt).

**A STRONG DESIRE TO SEE CHANGE IN THE LIVES OF PEOPLE AND PASSION  
TO RAISE SUPPORT AND RESOURCES FOR FUSION'S BROADER WORK**

Duties will include overall management and oversight of Hand to Hand, pastoral care and supervision of all the team, working to the business plan and documenting and operating in accordance with policy and procedures.

### **Essential Criteria**

- Previous retail and management experience
- A current drivers license and car
- Previous experience in basic money handling, balance petty cash etc
- Demonstrated ability to delegate and work through others
- Ability to work with others and with teams of people
- Ability to build rapport with people from diverse backgrounds and all ages
- Ability to work independently and to support and care for volunteers
- Well developed organisational and time management skills (reliability essential)
- Willingness to work from a framework of Christian values and to participate in Fusion's training

Hours worked are flexible and to be negotiated with a suitable applicant, but generally weekdays, with the occasional Saturday morning shift (10-1pm).

Salary for position would be in accordance with the General Retail Industry Award 2010 relevant to a suitable candidates experience and training (probably Level 6, \$19.63/hr base rate).

**Relevant employment screening will be conducted.**

For further information about this position please contact our Team Leader & CEO, Brenton Reimann (6162 3700). A detailed Position Description can be provided upon request. Apply via email in the first instance attention to the HR Manager with your Resume including at least two referees and a cover letter addressing the criteria above. Alternatively you can apply online at [www.fusioncanberra.org.au](http://www.fusioncanberra.org.au).

**Attn: HR Manager, [canberra@fusion.org.au](mailto:canberra@fusion.org.au). Applications close 5pm Fri 26<sup>th</sup> April, 2013**